

8. PAY BOTH HOUSEKEEPER AND ABSOLUTELY CLEAN

Your housekeeper is paid by you. For each service provided, please pay flat amount which includes housekeeper fees and ABSOLUTELY CLEAN. For many housekeepers the work they do for the clients is their only income. As a result, they ask you to pay them at time of service-they don't bill you later. If you pay by check make it jointly to the housekeeper and ABSOLUTELY CLEAN and leave it with your priority list. If you pay by VISA call ABSOLUTELY CLEAN with the card number. As a service to you both, ABSOLUTELY CLEAN takes care of the work associated with all methods of payment.

You can choose to prepay your services by sending checks to ABSOLUTELY CLEAN.

You can routinely pay by VISA.

You can leave a check for the housekeeper.

With these methods of payment, your housekeeper will receive payment at the end of the week your service occurred and there is no chance of missed service.

9. 48 HOUR NOTICE OF CANCELLATION

Since your housekeeper is an independent contractor you are their client and their source of income. If you give 48 hours cancellation notice we are able to give them a replacement client.

10. HOUSEKEEPERS ARE UNDER CONTRACT TO ABSOLUTELY CLEAN.

Housekeepers are under contract with us should they terminate their contract they have agreed not to work directly for any client they were referred to for 90 days after they have terminated with us.

We will enforce this contract. Please let us know immediately if your housekeeper is in violation of this agreement.

ABSOLUTELY CLEAN

1. We are licensed with the State of Washington as a Housekeeping Referral Service.
2. We are bonded and will reimburse our clients up to \$5000.00 for any theft which the housekeeper is convicted of having committed.
3. We are insured. We are covered for any negligent act by ABSOLUTELY CLEAN. This policy does not cover the actions of the house keepers who are independent contractors.
4. Housekeepers are responsible for their own actions. The housekeepers are responsible for any damage they cause while working in your home. They are aware of their responsibility and are careful when they are in your home. However, accidents happen; therefore, we ask you to protect valuable or irreplaceable objects. Give housekeepers specific instructions when handling or cleaning objects that require special care.



Welcome!

Tips on being
an efficient
client

ABSOLUTELY CLEAN

*A Superior Housekeeper
Referral Service For The
Greater EASTSIDE*

(425) 822-4253



SOME TIPS ABOUT WORKING WITH ABSOLUTELY CLEAN REFERRAL SERVICE.

Thank you for choosing ABSOLUTELY CLEAN who is known for quality referrals at a reasonable cost. Many of those who have received housecleaning through ABSOLUTELY CLEAN have shared tips about the most successful ways they've found to use the services offered. We thought it worthwhile to pass these along to our new clients.

1. ABSOLUTELY CLEAN IS THE MOST CONSTANT

We exist to find clients who need their homes cleaned and proved that service. We are committed to recruiting house cleaners who's skills match the needs of our clients. We are a superior service in referring housekeepers to homes on the Eastside.

2. MAKE A PRIORITY LIST

Every client and home is different. Your priority list is the key to what you want done. Spend a little time to make sure your housekeeper knows exactly what your priorities are. You've paid for your housekeeper's time, not tasks completed. Your housekeeper will complete as many tasks as time allows. Be sure your list is reasonable according to the size of your house and time you have paid for.

3. EQUIPMENT

Housekeepers like your equipment to keep your costs low. Supply a good

running vacuum, with extra belts and bags. You'll also need the following:

- broom/wet mop/dustpan
- bucket
- rags
- scouring pads
- sponges/paper towels
- trash bags

4. HAVE PLENTY OF SUPPLIES

Housekeepers will use your supplies you know the brands they are using and save more money.

A basic list of cleaners:

- toilet, bath , tile cleaner
- all purpose cleaner
- window and mirror cleaner
- soap scum remover oven cleaner (spray night before)
- vinegar
- pledge
- furniture polish

If you have questions about most effective products, ask your housekeeper or call ABSOLUTELY CLEAN for suggestions. Your housekeeper will leave a note if supplies are running low.

5. WHEN THE HOUSEKEEPER ARRIVES

We encourage you to be at home when your housekeeper arrives for the first visit. You can show them where the supplies and equipment are kept and where your priority list is.

In addition, you can give your housekeeper a tour of your home, pointing out any special things in each room. If you are not home, please make sure you tell them the location of these items when they call you the night before the service.

In addition:

- a) Please introduce pets on the first visit.
- b) Make housekeeper aware of any deliveries or maintenance, repair or any other visitors you are expecting.
- c) Children not to be underfoot.
- d) Tell housekeepers of any alarm system.

6. ABSOLUTELY CLEAN'S JOB IS TO REFER A REPLACEMENT.

Everyone hopes that their housekeeper will stay forever but that is not reality. We will refer another housekeeper should yours be unavailable.

7. PLEASE GIVE US FEEDBACK

We want to know about your housekeepers work. We will call you after your service for your comments and evaluation. Give specifics about your service.